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**COMMON MARKET FOR EASTERN
AND SOUTHERN AFRICA**

Third Annual General Meeting (AGM) of the Regional Association of Energy Regulators
for Eastern and Southern Africa (RAERESA)

Fringilla Lodge, Lusaka, Zambia

18 - 19 September, 2012

FINAL REPORT

INTRODUCTION

1. The Third Annual General Meeting (AGM) of the Regional Association of Energy Regulators for Eastern and Southern Africa (RAERESA) was held at Fringilla Lodge, in Lusaka (Chisamba), Zambia on 18 - 19 September 2012. The main objective of the Meeting was to review the annual report of activities and the effectiveness of RAERESA and to facilitate the implementation of RAERESA's work programme.

Attendance

2. The Meeting was attended by the following members of RAERESA:

Full Members

- a. Egyptian Electric Utility and Consumer Protection Regulatory Agency of the Arab Republic of Egypt, Ethiopian Electricity Regulatory Agency of the Federal Democratic Republic of Ethiopia, Energy Regulatory Commission of the Republic of Kenya, Madagascar Electricity Regulation Office of the Republic of Madagascar, Rwanda Utilities Regulatory Agency of the Republic of Rwanda and Electricity Regulatory Authority of the Republic of Sudan;

Associate Members

- b. Burundi, Comoros, and Mauritius, representing the Ministry responsible for Energy which currently regulates the energy sector;

Observers

- c. Swaziland Energy Regulatory Authority of the Kingdom of Swaziland (SERA), Electricity Regulator Authority of the Republic of Uganda and Energy Regulation Board of the Republic of Zambia.
- d. Regional Electricity Regulators Association (RERA) and the Eastern African Power Pool (EAPP) also attended the Meeting; and
- e. The Consultant on the alignment of different regulatory framework for renewable energy technologies for the COMESA region

3. The list of participants is attached as Annex VIII to this report.

A. OPENING – AGENDA ITEM 1

4. Ambassador Nagla El-Hussainy, the Acting Secretary of the COMESA officially opened the Meeting. The Acting Secretary General welcomed all the delegates to the Third Annual General Meeting (AGM). She invited them to enjoy the renowned hospitality of the people of Zambia where tranquility, peace and the warmth of the country and its people provided an ideal environment in which to take forward the process of regional economic co-operation and integration.

5. Amb. El-Hussainy indicated that the main objective of COMESA was to transform the economies of the member countries through integration and collective action in order to achieve

accelerated and sustained economic growth and development for the material well-being of the people of the region. She then noted that regional integration, in today's world, was one of the options available to generate sufficient economic activity, improve efficiency, heighten competition, attract investments, mitigate crisis, and thus create jobs and reduce poverty.

6. In this regard, Amb. El-Hussainy indicated that COMESA had put in place since its establishment in 1994 as a successor to the Preferential Trade Area for Eastern and Southern Africa (PTA) which had been in existence since 1981, a number of mechanisms and instruments in order to develop, promote, strengthen and deepen integration. She then indicated that these mechanisms and instrument included the COMESA Free Trade Area (FTA) which had culminated in participation of 15 member States; the COMESA Customs Union (CU) which was launched in 2009 and other programmes in the areas of infrastructure, agriculture, investment, private sector, gender, peace and security, among others.

7. Amb. El-Hussainy observed that the role of the Regional Association of Energy Regulators for Eastern and Southern Africa (RAERESA) was pivotal in facilitating the trade in energy services in the region through creating an enabling environment for investments in generation, transmission and distribution, and also improving regulatory transparency. In this regard, she envisaged that RAERESA could be committed to work towards the harmonization of the rules, as they would pertain to energy, and could promote good governance in order to brand energy sector in the COMESA region as an investors' friendly sector, and could also improve the services of the existing energy infrastructure through enhanced efficiency. she then advised that it would be crucial that RAERESA should focus on capacity building of energy regulators, facilitation of information sharing among the regulators and cooperation.

8. It is worth noting that Eng. Kaburu Mwirichia, the Director General of the Energy Regulatory Commission of Kenya, the Chairperson of the Plenary of RAERESA chaired the Meeting. In his opening remarks Eng. Mwirichia welcomed the Members and Associate members of RAERESA and also observers to the Third Annual General Meeting (AGM).

9. Eng. Mwirichia indicated that integrating synergies on energy regulatory issues, would necessitate the establishment of Energy Regulatory Associations at the regional and continental levels whose mandate could be broadly summarized as supporting the development of effective energy regulation through facilitating the harmonization of regulatory policies, exchange of information and sharing of experience amongst energy regulators, and capacity building in support of socioeconomic development.

10. Eng. Mwirichia recalled that RAERESA Members, Associate Members and Observers met two years back in Lusaka, Zambia and they adopted the work programme of RAERESA whose objective was to give direction and impetus to RAERESA and to enable it to commence work to meet its mission and objectives, as set out in its Constitution, and which could be summarized as: capacity building and information sharing; development of energy sector policy and regulatory guidelines and fostering inter-regional co-operation in energy regulatory matters.

11. He noted that some resources were mobilized, which facilitated the implementation of a number of activities which were contained in RAERESA's work programme. In this regard, he observed that some progress had already been made in the implementation of the activities which were contained in the work programme of RAERESA. These activities included the following, among others:

- a. development of the work programme of RAERESA, 2009 – 2010 through engaging a consultant;
- b. organization of three Annual General Meetings (AGM) of RAERESA in 2010, 2011 and 2012;
- c. organization of five meetings of the Executive Committee of RAERESA in 2009 – 2012;
- d. organization of two meetings of the Portfolio Committee on Renewable Energy of RAERESA in 2010 - 2011;
- e. organization of two meetings of the Portfolio Committee on Electricity of RAERESA in 2011 - 2012;
- f. organization of two meetings of the Portfolio Committee on Oil and Gas of RAERESA in 2011 - 2012;
- g. organization of one meeting of the Portfolio Committee on Environment and Energy Efficiency in 2012;
- h. development of RAERESA website by Rwanda;
- i. definition of TOR and rationale of peer review by Kenya and Rwanda;
- j. development and design of African Energy Expert Database (AEED) by Egypt;
- k. organization of a training workshop on energy sector reform and restructuring, regulatory practices and regulatory guidelines, and utility benchmarking in 2011;
- l. development of the baseline renewable energy database and the way forward by a number of National Consultants and a Lead Consultant in 2011;
- m. organization of a workshop to validate the baseline renewable energy database and the way forward in 2011;
- n. preparation of the report on the status of accessibility and affordability of electricity in the COMESA region by Egypt;
- o. preparation of the report on the status of accessibility and affordability of oil and gas in the COMESA region by Rwanda;
- p. preparation of a report on the status of the energy efficiency and environment in the electricity sector in the COMESA region in progress by Sudan which is in progress;
- q. a Consultant has been engaged to facilitate alignment of the different regulatory frameworks for renewable energy technologies for the COMESA; and
- r. a workshop will be organized in November 2012 to validate alignment of the different regulatory frameworks for renewable energy technologies for the COMESA.

Vote of thanks

12. The vote of thanks was moved by Mr. Rasolojaona Rivoharilala, Executive Secretary, Electricity Regulatory Office, Madagascar .On behalf of all delegates, he thanked the Acting Secretary General of COMESA for opening the Meeting and the Secretariat for the logistical arrangements.

13. He thanked the Government and People of Zambia for the warm welcome extended to the delegates since their arrival in Lusaka. He assured that the Meeting would be guided by the wise words of advice of the Acting Secretary General.

B. ADOPTION OF AGENDA AND ORGANISATION OF WORK – AGENDA ITEM 2

14. The Meeting considered and adopted the following agenda:

1. Opening of the Meeting
2. Adoption of the Agenda and Organization of the Work

3. Consideration of the Report of the Meeting of the Executive Committee of RAERESA
4. Consideration of the Report of the Portfolio Committee on Renewable Energy of RAERESA (the Report of the Workshop to Validate the Report on the Baseline Renewable Energy Database and the Road Map)
5. Consideration of the Report of the Joint Meeting of the Portfolio Committee on Electricity and the Portfolio Committee on Oil and Gas of RAERESA
6. Consideration of the Report of the Meeting of the Portfolio Committee on Environment and Energy Efficiency of RAERESA
7. Consideration of the Revised Work Programme of RAERESA
8. Progress Report on the Preparation of the Alignment of the Different Regulatory Frameworks for Renewable Energy Technologies for the COMESA
9. Election of the Chairperson of the Plenary and the Chairpersons of the Portfolio Committees
10. Any Other Business
11. Adoption of the Report and Closure of the Meeting

Organisation of Work

15. The Meeting adopted the following working hours:

Tuesday, 18th September, 2012

Morning - 09.00 – 12.45 hours
Afternoon - 14.30 – 18.00 hours

Wednesday, 19th September, 2012

Morning - 09.00 – 11.00 hours report writing
Afternoon - 11.00 – 12.45 hours

C. CONSIDERATION OF THE REPORT OF THE FIFTH MEETING OF THE EXECUTIVE COMMITTEE MEETING OF RAERESA – AGENDA ITEM 3

16. Eng Kaburu Mwirichia, the Chairperson of the Plenary and Director General of Energy Regulatory Commission of Kenya presented the Report of the 5th Meeting of the Executive Committee. The Third Annual General Meeting (AGM) considered the report and the discussions and recommendations are detailed below.

17. The Third Annual General Meeting (AGM) noted that the Executive Committee of RAERESA held a meeting on 17 September 2012 whose objective was to review the annual report of activities and the effectiveness of RAERESA and to facilitate the implementation of RAERESA's work programme.

18. The Meeting further noted that the Executive Committee discussed the Report of the Portfolio Committee on Renewable Energy (the report of the workshop to validate the report on the baseline renewable energy database and the road map which was held in Lusaka, Zambia on 26 – 27 October 2011). The Meeting further noted that this report would be present to the Meeting as a substantive agenda item for further consideration.

19. The Meeting noted that the Executive Committee discussed the report of the Second Joint Meeting of the Portfolio Committee on Electricity and the Portfolio Committee on Oil and Gas which was held in Lusaka, Zambia on 30 - 31 August 2012 and made relevant comments. The Meeting further noted that this report would be present to the Meeting as a substantive agenda item for further consideration.

20. The Meeting noted that the Executive Committee also discussed the report of the First Meeting of the Portfolio Committee on Environment and Energy Efficiency which was held in Lusaka, Zambia on 28 - 29 August 2012 and made relevant comments. The Meeting further noted that this report would be present to the Meeting as a substantive agenda item for further consideration.

21. The Meeting noted that the Executive Committee also considered the Revised Work Programme of RAERESA and also discussed proposals on election of the Chairperson of the Plenary and the Chairpersons of the Portfolio Committees.

Decisions

22. ***The Meeting decided as follows:***

- a. The 4th Annual General Meeting of RAERESA be held in June 2013 and be preceded by the Meeting of the Executive Committee;***
- b. The Meeting of the Portfolio Committee on Renewable Energy be held in February 2013, in Addis Ababa, Ethiopia;***
- c. The Meeting of the Portfolio Committee on Environment and Energy Efficiency be held in March 2013, in Khartoum, Sudan;***
- d. The Meeting of the Portfolio Committee on Oil and Gas be held in April 2013, in Kigali, Rwanda; and***
- e. The Meeting of the Portfolio Committee on Electricity be held in May 2013, in Cairo, Egypt.***

23. However, the meeting agreed that each Portfolio Committee would decide on actual date in consultation with the Secretariat.

D. CONSIDERATION OF THE REPORT OF THE PORTFOLIO COMMITTEE ON RENEWABLE ENERGY OF RAERESA (THE REPORT OF THE WORKSHOP TO VALIDATE THE REPORT ON THE BASELINE RENEWABLE ENERGY DATABASE AND THE ROAD MAP) – AGENDA ITEM 4

24. Mr. Getahun Moges, Director General of the Ethiopia Electricity Agency and the current Chairperson of the Portfolio Committee on Renewable Energy of RAERESA presented the report of the of the Portfolio Committee on Renewable Energy (the report of the workshop to

validate the report on the baseline renewable energy database and the road map which was held in Lusaka, Zambia on 26 – 27 October 2011) for consideration.

25. The Meeting was, therefore, informed that the approach was to develop a baseline data for renewable energy projects in the COMESA countries as well as review of the regulatory framework. The Meeting, however, noted that this information would assist COMESA in understanding the baseline potential for diversifying the energy mix of the region and to contribute to the Global Climate Change (GCC) goal of reducing long-term emissions trends in the energy sector among countries in the region by transitioning them to low emission energy systems.

26. The Meeting noted that the overall aim of the baseline renewable energy database was to facilitate the widespread introduction of sustainable renewable energy projects in the region in order to contribute towards the availability of locally generated energy in COMESA. The Meeting then noted that the baseline renewable energy database also aimed at facilitating commercialization of renewable energy technologies in the COMESA region and in particular identification of barriers of renewable energy in the COMESA region, preparation of recommendations on how to overcome barriers of renewable energy, and diversification of the energy mix of the COMESA region through promotion of environmentally sound and efficient energy production technologies and practices that would reduce energy production inputs and reduce levels of pollution.

27. The Meeting further noted that the baseline renewable energy database outlined a number of conclusions. In this regard, the Meeting noted that the baseline renewable energy database stressed that COMESA should consider developing renewable energy programmes straddling different countries for each renewable energy resource. The different programmes could attract clean energy technology funding, build manufacturing capacity and ensure the industry has a meaningful economic impact in the block.

28. The Meeting also noted that the baseline renewable energy database emphasized that harmonization of renewable energy regulatory frameworks and policies for widespread use of renewable energy technology should be the first step towards the development of COMESA programmes.

29. Moreover, the Meeting noted that the baseline renewable energy database emphasized the fact that renewable energy should be implemented as the least cost technology in supplying energy to remote areas and the poor sectors of the population, or should also supply essential electricity to isolated areas, given the low level of access to non-biomass based energy in the COMESA region. And that renewable energy would still be expensive, but a quicker and cheaper alternative to cover remote areas than expanding the utility's transmission and distribution network.

30. The Meeting then noted that the baseline renewable energy database highlighted that investment opportunities in the renewable energy sector would be very high in the COMESA region, This would be due to the following:

- a. the strong positive growth experience prior to the recent worldwide recession has resulted in increased investment on infrastructure in a number of COMESA Member States, this has fuelled growth in the renewable energy sector in rural electrification, telecommunications, and service sectors such as schools, clinics and other public buildings;

- b. the shift from monopolistic energy sector dominated by State utilities to a more open market approach in most COMESA Member States has opened up opportunities for independent power producers (IPPs), incremental privatization does lead to increased optimized invested and it is most likely to include foreign direct investment; and
- c. most COMESA countries have a range of incentives in place, particularly for rural electrification.

31. Despite the above, the overall renewable energy market in the COMESA region would be constrained by a number of factors such as absence of renewable energy investment framework, the low profile of renewable energy technology in COMESA, perceived barriers by investors; low level of industrial development, high investment risk, and lack of COMESA technical standards, among others

32. On measures to be recommended for the successful development of renewable energy industries in the block and Member States, the Meeting noted that the baseline renewable energy database identified a number of them which would include catalyzing renewable energy programmes through capacity building and regional cooperation, renewable energy resource mapping, and development of a renewable energy master plan and a comprehensive stand alone renewable energy policy.

33. The Meeting also noted that the baseline renewable energy database envisaged that, the widespread introduction and application of innovative and appropriate renewable energy technologies by assessing the integrated Member States potential for the introduction and application of renewable energy technologies within COMESA, would be facilitated.

34. The Meeting noted that the purpose of the action plan of the baseline renewable energy database was to capture the key actions necessary for the member states to harmonize and integrate the development of renewable energy in COMESA. In this regard, the meeting noted that the action plan should be understood in the context of the recommendations indicated above. The Meeting then noted that the baseline renewable energy database identified some priority areas for action, which would include institutional capacity building, renewable energy policy framework development, enhanced renewable energy trade, renewable energy investment facility and information exchange mechanisms

35. The Meeting further noted that the baseline renewable energy database identified a number of renewable energy projects related to different renewable energy technologies such as hydro, solar, wind, geothermal and bio-energy, for potential investors.

36. The Meeting noted that the report on baseline renewable energy database would provide inputs for development of COMESA renewable energy programme. The Meeting also noted that there was a need to update data gaps as well as updates on the new development in some countries. The Meeting further noted that there is need to map out and cautiously update the various renewable energy resources in the region.

37. The Meeting observed that there was need for the COMESA countries to develop specific and stand alone renewable energy policies and to implement a regional renewable energy projects. The Meeting further reaffirmed that the report should be submitted to the COMESA Policy Organ Meetings.

38. The executive summary on the baseline renewable energy database is attached as Annex I. of this report.

Decisions

39. *The Meeting agreed that:*

- a. *the report on baseline renewable energy database be adopted as a basis for renewable energy database for the COMESA region; and*
- b. *Member States be urged to provide information on the status of renewable energy sub-sector in their countries to the Secretariat on regular basis in order to periodically update the report on the baseline renewable database.*

E. CONSIDERATION OF THE REPORT OF THE JOINT MEETING OF THE PORTFOLIO COMMITTEE ON ELECTRICITY AND THE PORTFOLIO COMMITTEE ON OIL AND GAS OF RAERESA – AGENDA ITEM 5

40. Eng. Hatem Waheed Amer from the Egyptian Electricity Regulatory Agency, the current Chair of the Portfolio Committee on Electricity and Eng Alfred D. Byjgero, Head Department of Energy, Water and Sanitation Regulation from the Rwanda Utilities Regulatory Agency, the current Chair of the Portfolio Committee on Oil and Gas, presented to the Meeting the report of the Second Joint Meeting of the Portfolio Committee on Electricity and the Portfolio Committee on Oil and Gas of RAERESA which was held in Lusaka, Zambia on 30 – 31 August 2012 for consideration.

The Report on the Status of Accessibility and Affordability of Electricity in the COMESA Region

41. The Meeting noted that only ten countries, namely Democratic Republic of Congo (DRC), Egypt, Eritrea, Ethiopia, Kenya, Madagascar, Mauritius, Sudan, Swaziland and Malawi used the questionnaire and provided information on their status of accessibility and affordability of electricity and then they submitted the completed questionnaire to the Secretariat and Egypt.

42. The report contains three chapters. Chapter 1 focuses on countries' general information as well as electricity system (report findings and analysis). Chapter II provides information on accessibility and affordability data (report findings and analysis). Chapter III outlines conclusions and recommendation.

43. The Meeting noted that the report on the status of accessibility and affordability of the electricity in the COMESA region could provide the countries with the main information that would be required to enhance the electricity sector and to facilitate investments regarding new technologies to increase the total generated power. The Meeting further noted that the report could have been more useful if more countries had managed to complete the questionnaire.

44. However, the Meeting urged agreed those countries which had not yet completed the questionnaire or submitted to do so as soon as possible.

45. The agreed report on the status of accessibility and affordability of electricity in the COMESA region is attached as Annex II. of this report.

Decisions

46. *The Meeting agreed that:*

- a. *countries which had not yet completed the data collection questionnaire on the status of accessibility and affordability of electricity be urged to complete it as soon as possible and submit it to Egypt and the COMESA Secretariat;*
- b. *the report on the status of accessibility and affordability of the electricity in the COMESA region be adopted as a basis for the status of accessibility and affordability of electricity in the COMESA region; and*
- c. *Member States be urged to provide information on the status of accessibility and affordability of the electricity in their countries to the Secretariat on regular basis in order to periodically update the report on the status of accessibility and affordability of the electricity.*

47. As a next step, Egypt proposed that an electricity regulatory status for the COMESA region be undertaken through completing a user-friendly data collection format (fact sheet). The major objective of this exercise is to enhance the increasing integration of energy systems and energy trade in the COMESA region and beyond.

48. The Meeting agreed that the data collection format be circulated to Member States for comments immediately after the Third Annual General Meeting. The meeting further agreed that the agreed data collection format be circulated again to Member States in order to be completed and then to be sent back to Egypt for report compilation purposes. The data collection format on electricity regulatory status is attached as Annex III of this report.

Decisions

49. ***The Meeting agreed that:***

- a. ***The data collection format on electricity regulatory status be circulated to Member States for comments and observations by October 2012;***
- b. ***Egypt to improve the data collection format based on the comments and observations provided by Member States by December 2012;***
- c. ***the agreed data collection format be circulated again to Member States in order to be completed by January 2013;***
- d. ***Member States to complete the data collection format by March 2013; and***
- e. ***Egypt to prepare a report on electricity regulatory status by May 2013.***

The Report on the Status of Accessibility and Affordability of Gas and Oil in the COMESA

50. The Meeting noted that the main objective of the report was to facilitate the development of recommendations on issues affecting the economic efficiency of energy interconnections and energy trade among members. The Meeting further noted that the specific objective of the access and affordability survey through questionnaires was to get updated information on the status of accessibility and affordability of oil and gas among the member countries of the Regional Association of Energy Regulators for Eastern and Southern Africa (RAERESA).

51. The Meeting noted that only 3 countries reported on time, namely Ethiopia, Madagascar and Rwanda. They used the questionnaire and provided information on their status of accessibility and affordability of oil and gas and then they submitted the completed questionnaire to the Secretariat and Rwanda. The Meeting further noted that Kenya and Democratic Republic of Congo (DRC) submitted their data later.

52. The report provides general information as well as availability of oil and gas of the three countries which provided information through completing the questionnaire. The report also provides information on accessibility of oil and gas in the three countries.

53. On challenges, the Meeting noted that the compilation of the questionnaires for the status of the accessibility and affordability of oil and gas could not lead to a deep analysis considering that only three out of 19 member countries had submitted their questionnaires on time. The Meeting further noted that some data were not provided due to unavailability.

54. However, the Meeting urged those countries which had not yet completed the questionnaire or submitted to do so as soon as possible.

55. The Meeting observed that the transportation component needed to be included in the questionnaire and more time should be given to members to submit information.

56. The draft report on the status of accessibility and affordability of oil and gas in the COMESA region is attached as Annex IV of this report.

Decisions:

57. ***The Meeting agreed that:***

- a. ***countries which had not yet completed the data collection questionnaire on the status of accessibility and affordability of oil and gas be urged to complete it as soon as possible and submit it to Rwanda and the COMESA Secretariat; and***
- b. ***Rwanda be given up to end of December 2012 to make a more representative report on the status of accessibility and affordability of oil and gas in the COMESA before it is adopted as a basis for the status of accessibility and affordability of oil and gas in the COMESA region.***

F. CONSIDERATION OF THE REPORT OF THE MEETING OF THE PORTFOLIO COMMITTEE ON ENVIRONMENT AND ENERGY EFFICIENCY OF RAERESA – AGENDA ITEM 6

58. Mr. Ali Abdel Ghafar Elhag Ali, Acting Secretary, General, General Director of Directorate of Consumer Protection, the Electricity Regulatory Authority of Sudan, the current Chair of the Portfolio Committee on Environment and Energy Efficiency, presented to the Meeting the report of the First Meeting of the Portfolio Committee on Environment and Energy efficiency of RAERESA which was held in Lusaka, Zambia on 28 – 29 September 2012 for consideration.

The Data Collection Questionnaire on the Status of the Energy Efficiency and Environment in the Electricity Sector in the COMESA

59. The Meeting noted that the main objective of the questionnaire was to facilitate preparation of a report on the status of the energy efficiency and environment in the electricity sector in the COMESA region.

60. The questionnaire comprises four sections. These four sections include introduction, power system generation, transmission and distribution, and management and legal issues.

61. The Meeting noted that the focus of the questionnaire was electricity generation (supply side), whereas, it was silent on the electricity consumption (demand side). In this regards, the Meeting noted it would be advisable to prioritize the work and that other energy sub-sectors like biomass, among other, and also the consumption could be dealt with at a later stage.

62. The Meeting discussed thoroughly the questionnaire and made relevant comments. The Meeting agreed that the data collection questionnaire was acceptable and flexible format. Countries could then use it to provide information on their status of energy efficiency and environment in electricity sector. The Meeting further agreed that countries could customize and adjust the questionnaire to their specificities.

63. The Meeting noted that there was a need to capture efficiencies of other energy sub-sector beyond electricity. The Meeting also noted that energy audit should be introduced across the whole sector and regulations guidelines for energy efficiency should be developed.

64. On environmental issues, the Meeting emphasized on the emerging issue of electronic waste dumping in addition to other types of waste dumping. In this regard, the Meeting emphasized the need for public awareness.

65. The Meeting was informed that only Ethiopia, Kenya and Rwanda completed and sent the questionnaire to the COMESA Secretariat and Sudan. The Meeting further agreed that a period of three months would be enough to complete the questionnaire for those countries which had not yet completed it.

66. The agreed data collection questionnaire on the status of energy efficiency and environment in the electricity sector is attached as Annex V. of this report.

Decisions:

67. ***The Meeting agreed that:***

- a. all countries be urged to complete the questionnaire within three months and send it to Sudan and the COMESA Secretariat;***
- b. countries could customize and adjust the questionnaire to their specificities;***
- c. capacity building, in terms of training workshops, in the issue of energy efficiency would be required for RAERESA members; and***
- d. member countries should send C. Vs. of their experts on energy efficiency to the Secretariat.***

G. CONSIDERATION OF THE REVISED WORK PROGRAMME OF RAERESA – AGENDA ITEM 7

68. The COMESA Secretariat, which is the interim Secretariat of RAERESA, presented to the Meeting the Work Programme of RAERESA which was adopted by the First Annual General Meeting (AGM) held in Lusaka, Zambia in January 2010.

69. The objective of the Work Programme of RAERESA is to give direction and impetus to the Regional Association of Energy Regulators for Eastern and Southern Africa (RAERESA) and to enable it to meet its mission and objectives, as set out in its Constitution, and which can be summarized as: capacity building and information sharing; development of energy sector

policy and regulatory guidelines and fostering inter-regional co-operation in energy regulatory matters.

70. The Meeting was informed that the methodology that was used to develop RAERESA's Work Programme included consultations with the Chairperson of the Plenary of RAERESA and all the Chairpersons of the Portfolio Committees and also consultation with some relevant stakeholders such as similar associations namely the Regional Electricity Regulators Association of Southern Africa (RERA) and countries, cooperating partner institutions, regional and continental institutions.

71. The Meeting noted that the Work Programme which is constituted by five pillars was developed.

72. Those five pillars are as follows:

- a. capacity building and information exchange;
- b. legal and regulatory framework harmonization;
- c. development of baseline energy data base;
- d. development of an efficient and effective Secretariat and RAERESA communication; and
- e. meetings of RAERESA including Portfolio Committees and Annual General Meeting.

73. The Meeting also noted that the following principles should be applied when implementing the Work Programme of RAERESA:

- a. all 19 countries should be able to benefit to some degree from the work of RAERESA, to help the least developed to advance more rapidly;
- b. all members should contribute something financially;
- c. those who are more advanced and who have better resources may contribute more "in kind" to the benefit of the less well off;
- d. share the benefits of training through peer review, know-how transfer, mentoring and placements; and
- e. bring the best training "in house" – into Africa.

74. In the discussion that ensued, the Meeting noted that due to a number of challenges such as absence of full time professional support within the Secretariat, constraints of financial resources and ambitious work programme, the achievements on this front were constrained.

75. In this regard, the meeting agreed that the implementation of the Work Programme of RAERESA be extended up to 2015, because a number of activities were yet to be implemented and an adequate time span would, therefore, be required.

76. The Meeting underscored the need to encourage those Energy Regulators who had not yet joined RAERESA to consider joining and that more efforts should be exerted in order to mobilize resources for the implementation of the RAERESA work programme. It was agreed to make motion to the forthcoming COMESA Council of Ministers to request for an increased level of membership which currently stands at 6 active regulators out of the 11 that have established regulatory institutions.

77. The revised Work Programme of RAERESA is attached as Annex VI of this report.

Decision:

78. *The Meeting agreed that the implementation of the Work Programme of RAERESA be extended up to 2015 in order to give adequate time span to implement those activities which are yet to be implemented.*

H. PROGRESS REPORT ON THE PREPARATION OF THE ALIGNMENT OF THE DIFFERENT REGULATORY FRAMEWORKS FOR RENEWABLE ENERGY TECHNOLOGIES FOR THE COMESA – AGENDA ITEM 8

79. The Meeting was informed that Dr. Frank B. Sebbowa had been engaged as a Consultant to facilitate alignment of the different regulatory frameworks for renewable energy technologies for the COMESA. The Consultant, was, therefore, given an opportunity to brief the Meeting on the progress of the preparation of alignment of the different regulatory frameworks for renewable energy technologies for the COMESA.

80. The objective of this consultancy is to advise on the alignment of the different regulatory frameworks for renewable energy technologies for the COMESA countries and facilitate the preparation of a draft renewable energy program for the COMESA region.

81. It is envisaged that the output of this proposed consultancy would contribute to the Global Climate Change (GCC) goal of reducing long-term emissions trends in the energy sector among countries in the region by transitioning them to low emission energy systems.

82. The specific objective of the alignment of the different regulatory frameworks for renewable energy technologies for the COMESA countries is to facilitate the harmonization of regulatory frameworks for renewable energy technologies in an effort to facilitate the attainment of the following:

- a. to make the environment conducive to renewable energy sub-sector investment, in particular, encouragement of private sector investment and participation;
- b. to facilitate trade in renewable energy technologies; and
- c. to promote the use of renewable energy technologies

83. The Meeting noted that the consultant would be required to undertake the following:

- a. facilitate the alignment of different regulatory frameworks for renewable energy technologies of the COMESA member countries through gathering information and producing a report;
- b. present the report to stakeholders' committee meeting for review and discussion to be attended by renewable energy experts and improve the report based on the comments of the stakeholders; and
- c. develop a draft renewable energy program for the COMESA region based on the baseline renewable energy data base which should include areas of focus, activities, objectives expected results, time frame and responsibility.

84. The Meeting noted that the following would be the output of the consultancy:

- a. a report on alignment of different regulatory frameworks for renewable energy technologies of the COMESA countries discussed and validated by stakeholders;

- b. a draft renewable energy program for the COMESA region based on the baseline renewable energy data base which should include areas of focus, activities, objectives, expected results, time frame and responsibility; and a proposal for a set of renewable energy regulatory tools (regulations, guidelines, etc)

85. The Meeting noted that the Portfolio Committee on Renewable Energy of RAERESA and the COMESA Secretariat should supervise the work of the Consultant, with the USAID as its financial partner.

86. The Meeting further noted that the reports that would be expected to be produced by the Consultant should be reviewed and discussed by the stakeholders.

87. A summary on the alignment of the different regulatory frameworks for renewable energy technologies for the COMESA is attached as Annex VII of this report

Decisions

88. The Meeting urged Member States to provide the Consultant with any input and information that he might require to facilitate alignment of the different regulatory frameworks for renewable energy technologies for the COMESA.

I. ELECTION OF THE CHAIRPERSON OF THE PLENARY AND THE CHAIRPERSONS OF THE PORTFOLIO COMMITTEES - AGENDA ITEM 9

89. In line with Article 7 of the Constitution on “Structure of RAERESA”, 7.2 “the Plenary” which provides that “the Plenary shall elect a Chairperson for a term of two years on rotational basis, who shall chair meetings of the plenary”. In this regard, the Meeting considered the pending business of RAERESA which would require to be completed, and hence would require the continuity of the current administrative structure. Noting that the Plenary is the supreme authority of RAERESA, the AGM then resolved to retain the current leadership.

Decision:

90. **The Meeting elected:**

a. Kenya as Chair of the Plenary; and

b. the following Portfolio Committees Chairs:

- ***Egypt as Chair of Portfolio Committee on Electricity;***
- ***Rwanda as Chair of Portfolio Committee on Oil and Gas;***
- ***Ethiopia as Chair of Portfolio Committee on Renewable Energy; and***
- ***Sudan as Chair of Portfolio Committee on Environment and Energy Efficiency.***

J. ANY OTHER BUSINESS - AGENDA ITEM 10

91. The Meeting invited observers namely, Swaziland, Uganda, and Zambia to make observations on their status regarding joining RAERESA membership. They all indicated enthusiasm for joining in the very near future.

92. The Associate Members, namely Burundi, Comoros and Mauritius were also invited to make observations on their progress to form independent national energy regulators. They indicated that they were at various stages of forming their national energy regulators.

93. The Meeting also encouraged Member States to take advantage of the financing opportunity that would be availed by ACP–EU Energy Facility of the European Union.

K. ADOPTION OF THE REPORT AND CLOSURE OF THE MEETING - AGENDA ITEM 11

Adoption of the Report

94. The meeting adopted the report with amendments.

Closing of the Meeting

95. In closing the meeting, the Chairperson thanked the delegates for the active participation in the proceedings that had enabled the meeting to successfully adopt its report and he wished them safe journeys back to their respective homes.

ANNEX VI

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