

COMMON MARKET FOR EASTERN AND SOUTHERN AFRICA



INTRA-ACP GCCA+ PROGRAMME An initiative of the ACP Group of States funded by the European Union's European Development Fund

EXPRESSION OF INTEREST/CALL FOR APPLICATIONS

LOCAL/REGIONAL/INTERNATIONAL INDIVIDUAL CONSULTANT

CONSULTANCY TO ESTABLISH BASELINES AND INDICATORS FOR TRACKING AND REPORTING ON GENDER RESPONSIVE MITIGATION AND ADAPTATION

Background and Context

The Common Market for Eastern and Southern Africa (COMESA) became a member of the NDC Partnership in August 2019 and has since been awarded a grant to support three (3) Member States namely: Eswatini, Zambia and Zimbabwe with Nationally Determined Contribution (NDC) revision and implementation processes. The NDC Partnership is a global initiative to help countries achieve their national climate commitments and to ensure that financial and technical assistance are delivered as efficiently as possible. The Partnership targets to achieve the two overarching objectives as highlighted below:

- Objective 1: Enhance NDCs, including by raising ambition, as part of the Paris Agreement's NDC update process;
- Objective 2: Fast-track implementation of NDCs, including by providing in-country technical expertise and capacity building.

The NDC Partnership, which is a coalition of partners supports NDC work in countries through the Climate Action Enhancement Package (CAEP). The CAEP is a new offering of the NDC Partnership designed to deliver targeted, fast-track support to countries to enhance the quality, increase the ambition, and implement NDCs. Through the CAEP, NDC Partnership supports countries to achieve the goal of the Paris Agreement which requires countries to revise their NDCs every 5 years, to continuously cut greenhouse gas emissions and limit the Earth's temperature rise as well as implement solutions to adapt to the effects of climate change. Since most countries submitted their NDCs in 2015, submission of revised NDCs is due in 2020. Hence the timing of this support under the NDC Partnership. The updating of NDCs presents countries with significant opportunities to align their climate and development agendas to promote sustainable growth but also poses challenges of accessing funding for the initiatives.

1. The Support to Eswatini

The Kingdom of Eswatini submitted its Intended Nationally Determined Contributions (INDC) to United Nations Framework Convention on Climate Change (UNFCCC) in December 2015. In 2016, these became known as Nationally Determined Contributions (NDCs) and were adopted as the voluntary commitment of climate action for the country. The NDC development was spearheaded by the Climate Change Unit under the Department of Meteorology within the Ministry of Tourism and Environmental Affairs (MTEA). The NDC articulates the country's ambition for climate change adaptation and mitigation. For Eswatini, under adaptation, the NDC included actions in the sectors of Biodiversity and Ecosystems; Water, Agriculture as well as Health. Under mitigation it included actions in the sectors of Energy, Transport and Substitutes for Ozone Depleting Substances.

The Eswatini NDC is currently under review and there is need to identify and prioritize nationally appropriate mitigation and adaptation measures. Through the CAEP, this consultancy, supported by COMESA (under the activity code A306). will focus on adaptation measures. This will be done in priority target sectors of the adaptation part of the NDC.

The priorities for mitigation and adaptation in the sectors need to be amplified and clarified in the revised NDC. As discussed, and agreed with Government of Eswatini, and UNEP, the mitigation component of this will be done by UNEP to avoid duplication of effort. COMESA will therefore focus only on adaptation. Therefore, local, regional or international consultants are invited to apply for this consultancy which will be managed by COMESA with oversight from the Government of Eswatini and the NDC Partnership.

2. Scope of Work

The objective of the assignment is to establish baselines and indicators for tracking and reporting on gender responsive mitigation and adaptation. The baseline study will provide a basis for the development of the gender-responsive indicators that will be used to measure gender-related changes over time. Gender responsive indicators will reflect an understanding of gender roles and inequalities to encourage equal participation, including equal and fair distribution of benefits. The Gender indicators will be based on:

- Quantitative, sex-disaggregated statistical data – facts and figures
- Qualitative changes – for example, judgements and feelings, or perception.

Measurements of gender equality will assist to address changes in the relations between men and women, the outcomes of a particular policy, programme or activity for women and men, or changes in the status or situation of men and women.

3. The Consultant is expected to undertake the following Terms of Reference

- I. Undertake a desk review using international best practices to identify the relevant gender responsive indicators in the areas of climate change adaptation and mitigation;
- II. Hold national consultations with the sectors and relevant ministries on gender responsive monitoring and evaluation systems;
- III. Undertake baseline study to examine the gender aspects of climate change adaptation and mitigation;
- IV. Consider whether there are useful gender analysis results and indicators (sex disaggregated data) that could be used to inform initiatives in climate change adaptation and mitigation;

- V. Develop gender responsive indicators ensuring that the indicators are SMART (simple, measurable, attainable, realistic, time bound);
- VI. Consider how indicators can be verified or proven – consider if you can also use qualitative methods;
- VII. Develop an M and E system for collection, aggregation, analysis and reporting on gender climate change responsive indicators;
- VIII. Facilitate validation workshop to validate the gender responsive indicators and M & E system.

4. Reporting

The Consultant will report to the Principal Secretary of the Ministry of Tourism and Environmental Affairs on key deliverables as per contract.

5. Deliverables

The deliverables for this consultancy are:

- I. Report of baseline study to examine the gender aspects of climate change adaptation and mitigation;
- II. Report of gender responsive indicators for tracking and reporting on climate change mitigation and adaptation;
- III. Validation workshop report;
- IV. M & E system on gender responsive reporting.

6. Criteria for Evaluation of Consultants

Bidders must provide Technical proposals. The evaluation shall be based on the following attributes:

- (i) The overall responsiveness and quality of the proposal in clearly stating an understanding of the work to be performed;
- (ii) Technical ability of the proposer to perform the required services;
- (iii) The experience and reputation of the consultant as represented in the response and the quality of the references;
- (iv) Technical proposal detailing understanding of the task, proposed approach, the individual consultant's profile (including CVs, links/documents to attest to AT LEAST three similar assignments previously undertaken);
- (v) The consultant must also indicate his/her monthly retainer rate in case COMESA decides to retain his or her services beyond this assignment.

	Evaluation attribute	Percentage Points
1	Consultant's Understanding of Client's requirements	20
2	Approach and methodology	15
3	Specific Experience of the consultant in carrying out similar assignments. Evidence in form of reference letters, offer letters, orders or copies of contracts should be presented	40
4	Qualifications and Experience of the consultant	25

Total	100
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Please note only candidates with a pass score of seventy per cent (70%) and above shall be considered for this assignment, and the award shall be based on the highest score attained

7. Minimum Qualification and Competences

- I. At least a master's degree in Gender studies, development studies or related fields
- II. Experience in M & E;
- III. Knowledge of Climate Change adaptation and mitigation is a requirement;
- IV. Work experience of at least 5 years;
- V. Good stakeholder consultation skills and presentation skills are preferred;
- VI. Strong knowledge of Eswatini context and demonstrable evidence of publications is desired.

8. Duration

This consultancy will be spread over a duration of three (3) months from October to December 2020.

9. Location

Eswatini

10. Fees

An all-inclusive fee of USD 15,000 will be paid to the successful consultant upon submission of satisfactory reports cleared both by COMESA and the Government of Eswatini. The payment will be broken down as follows:

	Milestone	% of Fees applicable
1	Inception Report	10%
2	Draft Report on baseline and gender responsive indicators	20%
3	Validation Workshop reports	20%
4	Final Report on baseline and gender responsive indicators (baselines and targets)	50%

Synergies with the overall CAEP

The Consultant is advised that this consultancy is part of a larger NDC revision programme, supported by the CAEP. Hence, there will be linkages and overlaps as well as information sharing requirements amongst the various activities and across implementing partners. The consultant will work in tandem with this overall programme and may from time to time be called upon to participate in the monthly CAEP coordination calls as may be deemed necessary by the partners.

The **COMESA Climate Change** now invites interested individual consultants to submit their Expressions of Interest including a detailed updated Curriculum Vitae with certified copies of academic and professional certificates and a motivation letter of not more than two pages explaining the Consultant's understanding of the various

responsibilities required for this position on or before Monday 21st September 2020 at 15:00 hours Zambian time.

The Expression of Interest must be electronically clearly labelled; **Tender no: CS/PRO/CC/SC/01- EOI FOR CONSULTANCY TO ESTABLISH BASELINES AND INDICATORS FOR TRACKING AND REPORTING ON GENDER RESPONSIVE MITIGATION AND ADAPTATION.**

The Chairman – Procurement Committee

COMESA Secretariat.

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Att: Procurement Unit

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