

# COMMON MARKET FOR EASTERN AND SOUTHERN AFRICA



INTRA-ACP GCCA+ PROGRAMME An initiative of the ACP Group of States funded by the European Union's European Development Fund

## EXPRESSION OF INTEREST/CALL FOR APPLICATIONS

### LOCAL/REGIONAL/INTERNATIONAL INDIVIDUAL CONSULTANT

#### CONSULTANCY TO IDENTIFY AND PRIORITIZE NATIONALLY APPROPRIATE ADAPTATION MEASURES IN PRIORITY TARGET SECTORS OF THE NATIONALLY DETERMINED CONTRIBUTIONS

##### Background and Context

The Common Market for Eastern and Southern Africa (COMESA) became a member of the NDC Partnership in August 2019 and has since been awarded a grant to support three (3) Member States namely: Eswatini, Zambia and Zimbabwe with Nationally Determined Contribution (NDC) revision and implementation processes. The NDC Partnership is a global initiative to help countries achieve their national climate commitments and to ensure that financial and technical assistance are delivered as efficiently as possible. The Partnership targets to achieve the two overarching objectives as highlighted below:

- Objective 1: Enhance NDCs, including by raising ambition, as part of the Paris Agreement's NDC update process;
- Objective 2: Fast-track implementation of NDCs, including by providing in-country technical expertise and capacity building.

The NDC Partnership, which is a coalition of partners supports NDC work in countries through the Climate Action Enhancement Package (CAEP). The CAEP is a new offering of the NDC Partnership designed to deliver targeted, fast-track support to countries to enhance the quality, increase the ambition, and implement NDCs. Through the CAEP, NDC Partnership supports countries to achieve the goal of the Paris Agreement which requires countries to revise their NDCs every 5 years, to continuously cut greenhouse gas emissions and limit the Earth's temperature rise as well as implement solutions to adapt to the effects of climate change. Since most countries submitted their NDCs in 2015, submission of revised NDCs is due in 2020. Hence the timing of this support under the NDC Partnership. The updating of NDCs presents countries with significant opportunities to align their climate and development agendas to promote sustainable growth but also poses challenges of accessing funding for the initiatives.

## **1. The Support to Eswatini**

The Kingdom of Eswatini submitted its Intended Nationally Determined Contributions (INDC) to United Nations Framework Convention on Climate Change (UNFCCC) in December 2015. In 2016, these became known as Nationally Determined Contributions (NDCs) and were adopted as the voluntary commitment of climate action for the country. The NDC development was spearheaded by the Climate Change Unit under the Department of Meteorology within the Ministry of Tourism and Environmental Affairs (MTEA). The NDC articulates the country's ambition for climate change adaptation and mitigation. For Eswatini, under adaptation, the NDC included actions in the sectors of Biodiversity and Ecosystems; Water, Agriculture as well as Health. Under mitigation it included actions in the sectors of Energy, Transport and Substitutes for Ozone Depleting Substances.

The Eswatini NDC is currently under review and there is need to identify and prioritize nationally appropriate mitigation and adaptation measures. Through the CAEP, this consultancy, supported by COMESA (under the activity code A306), will focus on adaptation measures. This will be done in priority target sectors of the adaptation part of the NDC.

The priorities for mitigation and adaptation in the sectors need to be amplified and clarified in the revised NDC. As discussed, and agreed with Government of Eswatini, and UNEP, the mitigation component of this will be done by UNEP to avoid duplication of effort. COMESA will therefore focus only on adaptation. Therefore, local and/or international consultants are invited to apply for this consultancy which will be managed by COMESA with oversight from the Government of Eswatini and the NDC Partnership.

## **2. The Purpose of the Assignment**

The purpose of this consultancy is to Identify and prioritise nationally appropriate adaptation measures for priority target sectors of the NDC.

## **3. Scope of Work**

The consultant will work closely with the Government of Eswatini and relevant stakeholders to identify and prioritize appropriate adaptation measures and the background information for this. The details of activities are provided under "tasks". He/She will develop a number of reports and validate them with stakeholders as provided under "deliverables".

### **1. The Consultant is expected to undertake the following Terms of Reference:**

1. Review the country climate risk profile and any other climate risk and vulnerability assessments that have been done in the country;
2. Prepare a short note on climate rationale for each adaptation action;
3. Synthesize vulnerability and impact information at sectoral and national levels;
4. Rank identified climate risks and vulnerabilities and align them with appropriate adaptation options;
5. Analyse barriers for each priority adaptation action;
6. Conduct an analysis of co-benefits with mitigation for adaptation actions, including gender/poverty reduction impacts;
7. Identify climate policy priorities and gaps relevant to climate change adaptation actions linking with wider national development policy objectives;
8. Identify capacity gaps relevant to each adaptation action;
9. Conduct an assessment of the enabling environment for each priority adaptation action;

10. Assess the mix of financial and non-financial measures required to successfully implement each priority adaptation action;
11. Appraise policy options to deliver the adaptation actions in each sector and develop the most appropriate policy recommendation for delivering the identified including the proper arrangements for implementation;
12. Conduct multi-stakeholder consultations to identify and confirm all adaptation options, including their costs, benefits and risks;
13. Prepare policy briefs for each of the priority sectors to provide a concise summary of adaptation actions, and some recommendations;
14. Hold at least four meetings of technical staff from the various sectors to discuss and priorities in their sectors, obtain their input for inclusion in the report;
15. Organise and facilitate a validation workshop to validate the sectoral priorities; and
16. Disseminate the report through publications in various media.

## 5. Reporting

The consultant will report to the Principal Secretary of the Ministry of Tourism and Environmental Affairs on key deliverables as per the contract.

## 6. Deliverables

The deliverables for this consultancy are:

- a) Report on adaptation options for prioritized sectors including climate rationale, vulnerability, risks, barriers, costs and co-benefits with mitigation.
- b) Report of policy priorities, gaps, capacity needs, policy options and recommendations for the adaptation actions.
- c) Workshop reports.

## 7. Criteria for Evaluation of Consultants

Bidders must provide Technical proposals. The evaluation shall be based on the following attributes:

- (i) The overall responsiveness and quality of the proposal in clearly stating an understanding of the work to be performed;
- (ii) Technical ability of the proposer to perform the required services;
- (iii) The experience and reputation of the consultant as represented in the response and the quality of the references;
- (iv) Technical proposal detailing understanding of the task, proposed approach, the individual consultant's profile (including CVs, links/documents to attest to AT LEAST three similar assignments previously undertaken);
- (v) The consultant must also indicate his/her monthly retainer rate in case COMESA decides to retain his or her services beyond this assignment.

	Evaluation attribute	Percentage Points
1	Consultant's Understanding of Client's requirements	20
2	Approach and methodology	15
3	Specific Experience of the consultant in carrying out similar assignments. Evidence in form of	40

	reference letters, offer letters, orders or copies of contracts should be presented	
4	Qualifications and Experience of the consultant	<b>25</b>
	Total	<b>100</b>

Please note only candidates with a pass score of seventy per cent (70%) and above shall be considered for this assignment, and the award shall be based on the highest score attained.

## 8. Minimum Required Qualifications and Competencies

This position requires a candidate with the following qualifications:

- I. At least a Masters' degree in a relevant field such as climate change or environmental sciences, economic analysis or related field;
- II. Work experience of at least 7 years with Climate Change Interventions;
- III. Knowledge of the United Nations Framework Convention for Climate Change (UNFCCC) processes;
- IV. Experience of working with government agencies;
- V. Good stakeholder consultation skills and presentation skills are mandatory;
- VI. Demonstrated knowledge of the national climate change developments as well as the NDC of Eswatini;
- VII. Evidence of work in the adaptation and mitigation spheres is desirable.

## 8. Duration

This consultancy will be spread over a duration of three (3) months from October to December 2020.

## 9. Fees

An all-inclusive fee of USD 20,000 will be paid to the successful consultant upon submission of satisfactory reports cleared both by COMESA and the Government of Eswatini. The payment will be broken down as follows:

	<b>Milestone</b>	<b>% of Fees applicable</b>
1	Inception Report	10%
2	Draft Report on prioritised adaptation measures	20%
3	Validation workshop reports	20%
4	Final Report on prioritised adaptation measures, including proof of dissemination	50%

## Synergies with the Overall CAEP

The Consultant is advised that this consultancy is part of a larger NDC revision programme, supported by the CAEP. Hence, there will be linkages and overlaps as well as information sharing requirements amongst the various activities and across

implementing partners. The consultant will work in tandem with this overall programme and may from time to time be called upon to participate in the monthly CAEP coordination calls as may be deemed necessary by the partners.

The **COMESA Climate Change** now invites interested individual consultants to submit their Expressions of Interest including a detailed updated Curriculum Vitae with certified copies of academic and professional certificates and a motivation letter of not more than two pages explaining the Consultant's understanding of the various responsibilities required for this position on or before **Monday 26<sup>th</sup> October 2020** at 15:00 hours Zambian time.

The Expression of Interest must be submitted by electronically clearly labelled; **Tender no: CS/PRO/CC/SC/07- EOI TO IDENTIFY AND PRIORITIZE NATIONALLY APPROPRIATE ADAPTATION MEASURES IN PRIORITY TARGET SECTORS OF THE NDC**

**The Chairman – Procurement Committee**

**COMESA Secretariat.**

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**Lusaka, Zambia.**

**Att: Procurement Unit**

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