



**REPORT OF THE 4TH MEETING OF THE
TRIPARTITE TASK FORCE SUB-COMMITTEE ON RESOURCE MOBILIZATION**

HELD FROM 16TH TO 20TH SEPTEMBER, 2019

NAIROBI, KENYA

DK

B

I. INTRODUCTION

1. The 8th meeting of the Tripartite Sectoral Ministerial Committee Meeting (TSMC) that took place on 6th June 2019 in Addis Ababa, Ethiopia adopted the Tripartite Resource Mobilization Strategy, and directed the TTF to develop a Work Programme for its implementation.

2. In line with the above decision, the TTF Chairperson convened the meeting of the TTF Sub-Committee on Resource Mobilization (TTFSC-RM), which was held from 16th - 20th September, 2019 at Hilton Hotel in Nairobi, Kenya to undertake the above task. In addition, the TTFSC-RM was further tasked to implement all the TSMC decisions relevant to the subcommittee as below;

- a) Present a consolidated paper linking the Tripartite Resource Mobilization Strategy to financing of negotiations of Phase II issues and the establishment of the Tripartite Secretariat (by July 30th, 2019);
- b) TTF to develop a Work Programme for implementation of the Tripartite Resource Mobilization Strategy (by July-August, 2019);
- c) TTF to mobilize resources for the Industrial Development Pillar; and
- d) TTF to approach other donors and cooperating partners to mobilize additional resources (continuous)

3. **Attendance at the meeting:** The meeting which was chaired by COMESA, was attended by Resource Mobilization and Technical experts from all the tripartite RECs. The list of attendance is attached hereto as Annex I.

4. The TTFSC-RM reviewed the report of the 8th TSMC for further guidance and clarifications on the decisions of the TSMC as well as the letter of the TTF Chair convening the meeting, and agreed on handle the tasks assigned to them as per the decisions stated above.

DECISION A: DEVELOP A CONSOLIDATED PAPER LINKING THE TRIPARTITE RESOURCE MOBILIZATION STRATEGY TO FINANCING OF NEGOTIATIONS OF PHASE II ISSUES AND THE ESTABLISHMENT OF THE TRIPARTITE SECRETARIAT

5. In view of the above directive, the TTFSC-RM developed the following Work Programme for mobilization of resources for financing of negotiations of Phase II issues and the establishment of the Tripartite Secretariat/Coordination Office.

OK

B

6. The team discussed the roadmap and work programme for Phase II negotiations and made the following proposals:

a. Financing of negotiations of Phase II issues

No.	Decision/Directive	Resource Requirement (USD) over a 5year period	Action	Responsibility Center	Cost Estimate for TTFSC -RM	Assumption
i	Mobilization of resources for negotiations of Trade-in-Services	600,000 (15 meetings of	Identify and approach potential development partners that could support the ongoing negotiation, including organizing specific donor round table dialogues	TTFSC-RM in consultation with the Tripartite Coordination Office	20,000	Existing donors will continue to support the negotiation; new donors will be identified and are willing to support the ongoing negotiation; the RECs will include a budget line for supporting Phase II negotiations
ii	Mobilization of resources for negotiations of Cross-border	600,000	Identify and approach potential	TTFSC-RM in consultation with the	20,000	Existing donors will continue

DK

B

	Investment		development partners that could support the ongoing negotiation, including organizing specific donor round table dialogues	Tripartite Coordination Office		to support the negotiation; new donors will be identified and are willing to support the ongoing negotiation; the RECs will include a budget line for supporting Phase II negotiations
iii	Mobilization of resources for negotiations of Tripartite Competition Policy	600,000	Identify and approach potential development partners that could support the ongoing negotiation, including organizing specific donor round table dialogues	TTFSC-RM in consultation with the Tripartite Coordination Office	20,000	Existing donors will continue to support the negotiation; new donors will be identified and are willing to support the ongoing negotiation; the RECs will include a budget

						line for supporting Phase II negotiations
iv	Mobilization of resources for negotiations of Intellectual Property Rights	600.000	Identify and approach potential development partners that could support the ongoing negotiation, including organizing specific donor round table dialogues	TTFSC-RM in consultation with the Tripartite Coordination Office	20,000	Existing donors will continue to support the negotiation; new donors will be identified and are willing to support the ongoing negotiation; the RECs will include a budget line for supporting Phase II negotiations

b. Linking of the TRMS and the Establishment of the Tripartite Coordination Office/Secretariat

7. The 8th Tripartite Ministerial Sectoral Committee Meeting held on 6th June, 2019 in Addis Ababa, Ethiopia received the draft concept paper on establishment of the Tripartite Secretariat and directed the TTF to link the establishment of the Secretariat with the adopted Tripartite Resource Mobilization Strategy.

DK

E

8. In view of the above, the meeting of the TTFSC-RM discussed various options and proposed the following structures to be considered for adoption by the TSMC, with their respective indicative budgets/costs:-

Option 1

a. **Proposed Structure:** Under this option, the Tripartite Coordination Office will comprise of a Director General, 2 Directors (Programmes, Finance and Administration) and six Programme Experts and the necessary support and administrative staff as indicated in the Organogram below. In addition, short-term experts may be required on “a needs basis” and will be recruited according to specific requirements.

b. Organogram 1: Tripartite Coordination Office



SR

B

c. Proposed Budget

BUDGET FOR TRIPARTITE SECRETARIAT FOR FIVE YEARS					
EXPENSE CATEGORY	UNIT	UNIT COST	MONTHLY COST	DURATION	TOTAL COST
Employee Costs					
Director General	1	12,000	12,000	60	720,000
Director (Programme and Finance and Administration)	2	10,000	20,000	60	1,200,000
Monitoring and Evaluation Expert	1	9,000	9,000	60	540,000
Trade and Non-Tariff Barriers Expert	1	9,000	9,000	60	540,000
Customs and Trade Facilitation Expert	1	9,000	9,000	60	540,000
Industry Expert	1	9,000	9,000	60	540,000
Infrastructure Expert	1	9,000	9,000	60	540,000
Free Movement of Persons Expert	1	9,000	9,000	60	540,000
Finance and Administration Expert	1	9,000	9,000	60	540,000
Resource Mobilisation Expert	1	9,000	9,000	60	540,000
Accounts Assistant	1	4,000	4,000	60	240,000
Procurement Assistant	1	4,000	4,000	60	240,000
Secretary	3	3,000	9,000	60	540,000
Driver	2	2,000	4,000	60	240,000
Subtotal	18	107,000	125,000		7,500,000
Office Costs					
Office lease	1	2,500	2,500	60	150,000
Electricity	1	500	500	60	30,000

DK

B

Water	1	300	300	60	18,000
Communication	1	1,000	1,000	60	60,000
Internet access	1	1,500	1,500	60	90,000
Office supplies	1	2,500	2,500	60	150,000
Vehicle running costs	1	3,000	3,000	60	180,000
Security	1	1,000	1,000	60	60,000
Subtotal					738,000
Travel (Airfares and DSA)					
Tripartite Summit	3	500,000	1	1	1,500,000
Tripartite Council of Ministers	7	300,000	1	1	2,100,000
Tripartite Senior Officials meetings	14	80,000	1	1	1,120,000
Tripartite Sectoral Committees meetings	30	50,000	1	1	1,500,000
Tripartite Technical Working Groups	30	12,000	1	1	360,000
Tripartite Sensitisation and Country meetings	25	6,000	1	1	150,000
Subtotal					6,730,000
Capital Expenditure					
Vehicles	2	80,000	160,000	1	160,000
Computer equipment	16	2,000	32,000	1	32,000
Furniture	1	70,000	70,000	1	70,000
Office equipment (Photocopiers, scanners, fridges, kitchen)	1	70,000	70,000	1	70,000

DK

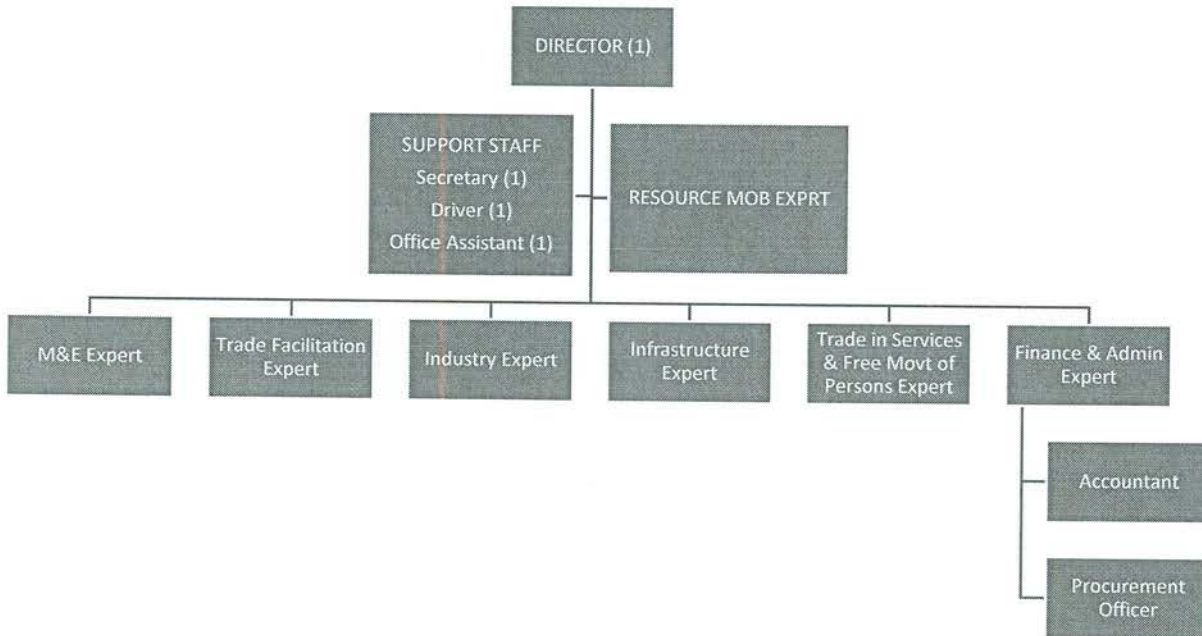
B

Subtotal					332,000
CONTINGENCY (PRICE AND PHYSICAL) AT 10%					1,530,000
GRAND TOTAL					16,830,000

Option 2

a. **Proposed Structure:** Under this option, the Tripartite Coordination Office will comprise of one Director and the following technical experts supported by a lean general staff as indicated in the Organogram below. In addition, short-term experts may be required on "a needs basis" and will be recruited according to specific requirements.

b. **Organogram 2**



DR

B

c. Proposed Budget

BUDGET FOR TRIPARTITE COORDINATION OFFICE FOR THREE YEARS					
EXPENSE CATEGORY	UNIT	UNIT COST	MONTHLY COST	DURATION	TOTAL COST
Employee Costs					
Director	1	12,000	12,000	60	720,000
Finance and Administration Expert	1	9,000	9,000	60	540,000
M&E Expert	1	9,000	9,000	60	540,000
Resource Mobilization Expert	1	9,000	9,000	60	540,000
Trade Facilitation Expert	1	9,000	9,000	60	540,000
Industry Expert	1	9,000	9,000	60	540,000
Free Movement of Persons Expert	1	9,000	9,000	60	540,000
Infrastructure Expert	1	9,000	9,000	60	540,000
Procurement Assistant	1	4,000	4,000	60	240,000
Accounts Assistant	1	4,000	4,000	60	240,000
Administrative Assistant	2	3,000	6,000	60	360,000
Driver	2	2,000	4,000	60	240,000
Subtotal					5,580,000
Office Costs					
Office lease	1	2,000	2,000	60	120,000
Electricity	1	500	500	60	30,000
Water	1	300	300	60	18,000
Communication	1	800	800	60	48,000
Internet access	1	1,500	1,500	60	90,000
Office supplies	1	2,000	2,000	60	120,000
Vehicle running costs	1	2,500	2,500	60	150,000
Security	1	1,000	1,000	60	60,000
Subtotal					636,000
Travel (Airlines and DSA)					

Tripartite Summit	3	500,000	1	1	1,500,000
Tripartite Council of Ministers	7	150,000	1	1	1,050,000
Tripartite Senior Officials Meetings	14	80,000	1	1	1,120,000
Tripartite Technical Working Groups	30	12,000	1	1	360,000
Tripartite Sensitisation and Country meetings	25	6,000	1	1	150,000
Subtotal					4,180,000
Capital Expenditure					
Vehicles	1	80,000	80,000	1	80,000
Computer equipment	11	2,000	22,000	1	22,000
Furniture	1	60,000	60,000	1	60,000
Office equipment (Photocopiers, scanners, fridges, kitchen)	1	60,000	60,000	1	60,000
Subtotal					222,000
CONTINGENCY (PRICE AND PHYSICAL) AT 10%					516,480
GRAND TOTAL					11,134,480

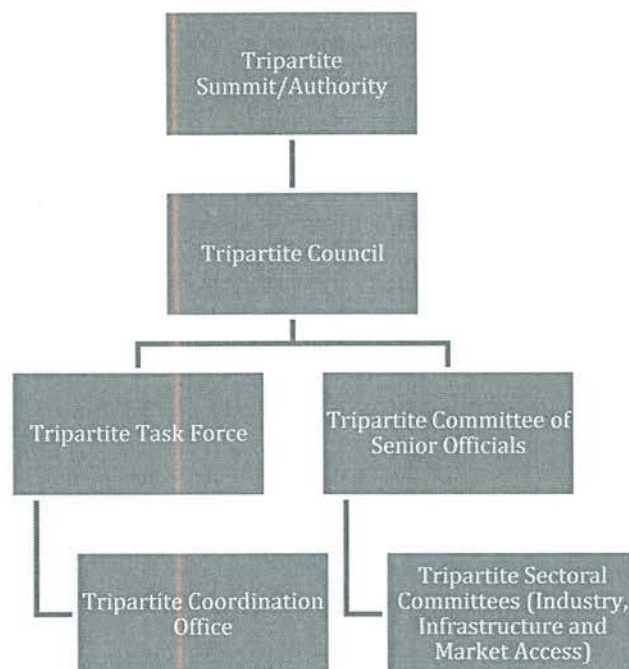
TFTA Functional/Policy Organs Linkages

9. The Tripartite Secretariat will report directly to the Tripartite Task Force and through the Chairman of the TTF. The lines of reporting and the work programme of the Tripartite Coordination Office/Secretariat will be determined by the Tripartite Task Force. The functional linkages of the Tripartite Policy Organs and Tripartite Coordination Office/Secretariat Institutional framework are shown in organogram below;

DK

BE

10. Proposed Tripartite Policy Organs - Organogram.



II. DEVELOPMENT OF A WORK PROGRAMME FOR THE IMPLEMENTATION OF THE RESOURCE MOBILIZATION STRATEGY

11. The TRMS as adopted by the 8th Meeting of the TSMC provides an indicative matrix for its implementation. The matrix outlines how the Tripartite Task Force will organize the processes of planning and monitoring, broadening the resource mobilization channels as well as coordinating with Member/Partner States and international partners.

12. Based on the said matrix, referred to in para 6 above, the TTFSC-RM reviewed it and developed a detailed Work Programme for the implementation of the TRMS as indicated below:

DRAFT TRMS IMPLEMENTATION WORK PROGRAMME

N o.	Action	Responsibility Center	Cost Estimate (USD)	Timeframe	Assumption
Tripartite Contribution by Member States					
i	The TTFSC-RM to prepare and	TTFSC-RM	10,000	October, 2019 (to	Increased ownership

DR

B

	present a paper to the TSMC for creation of a budget line in the respective RECs annual budget for funding of the Tripartite activities, based on the approved Tripartite Work Plan. The paper will provide details on the management and operationalization of the funds availed from each REC.			be presented in the next TSMC meeting)	and commitment for the Tripartite implementation by the Member/Partner State Assuming that the TTF will agree with the proposal
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	----------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------

Technical Assistance and Grants

i	Undertake a Mapping of partners providing technical assistance and grant financing in the 3 pillars of the Tripartite Work Programme ¹	TTFSC-RM	N/A (Deskwork research to be done by the TTFSC-RM members)	October To be presented in the next TSMC meeting)	Each REC will provide information on the existing development partners supporting the Tripartite Programme
ii	To develop proposals for mobilization of resources to	TTFSC-RM to organize dedicated sessions with	60,000	January, 2020	This will be covered under the upcoming

¹ An indicative list of partners supporting the Tripartite Negotiations is provided as part of Decision IV below.

	implement the Tripartite work programme activities in the 3 pillars	sector experts to come up with the relevant proposals, based on the available studies and work plans in the 3 pillars			AfDB funded programme
iii	Organize regular engagement with cooperating partners including undertaking missions to development partners, specific round tables etc At least 2 development partners meetings will be arranged annually	TTFSC-RM	20,000	Continuous	The TTFSC-RM will be supported and facilitated to organize, and engage with Development Partners. (to be arranged at the margins of the TSMC meetings)
iv	Undertake joint side meetings at key international and/or global events with a view to solicit common support	TTF	N/A	Continuous	All the Tripartite RECs will be present in the meetings
Public Private Partnership (PPP) and Private Sector Financing					
i	Jointly identify cross-regional bankable projects at the Tripartite level	The TTF (Tripartite Private Sector Platform), in collaboration with the TTFSC-RM	N/A (to be done jointly at the dedicated session	End of December, 2020	The TTF Secretariat will be approved in November as per the 8 th

AK

B

			for development of financing proposals)		TSMC decision
ii	Mobilize resources for the Industrial Development Pillar;	The TTF Secretariat to develop bankable projects in collaboration with the TTFSC-RM and the Industrial Pillar experts based on the work programme and the Tripartite Mapping/Study on Agro-processing Value Chains, among others. This will be done at a dedicate session	N/A (to be done jointly at the dedicated session for development of financing proposals)	End of June, 2020	Funds will be mobilized and availed to convene dedicated sessions for this activity
iii	Identify investors interested in developing and financing the priority projects within the 3 Tripartite Pillars	TTF/ TTF Sub-Committee supported by the TTF Tripartite Private Sector Platform	N/A (to be undertaken by the Tripartite Secretariat in collaboration with the TTFSC-RM)	End of December, 2020	The TTF Secretariat will have developed and finalized potential bankable projects for each of the 3 Tripartite pillars
iv	Organize an investors Forum to present tripartite bankable cross-regional projects for financing, at least once a	TTFSC-RM in collaboration with the Tripartite Secretariat in partnership with the respective Private Sector organizations/age	25,000	March, 2021	The bankable projects will be ready for presentation

	year, in collaboration with the AU and other regional/international organizations	ncies (Tripartite Private Sector Platform)			
v	Where appropriate, present Tripartite bankable projects to the AfDB coordinated African Investment Forum	TTF/Sub-Committee supported by the Sectoral Committees	10,000	Annually (November)	The projects will be ready for presentation

Partnerships with Emerging Market Economies

i	Establish contact with new/emerging global partners such as FOCAC, BRICS, the Asia Development Bank, the Euro Fund among others with a view to solicit for technical and financial support for implementation of the Tripartite Programme	TTFSC-RM supported by the Tripartite Coordination Office	20,000	December, 2020	The Tripartite Coordination Office will be in place with an approved work plan
---	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------	--------	----------------	--------------------------------------------------------------------------------

Coordination, Monitoring of the Implementation of the TRMS

JK

B

i	Recruit a Resource Mobilization expert to coordinate and follow up the implementation of the TRMS as well as servicing of the TTFSC-RM	TTF supported by the TTFSC-RM in the development of the TORs and detailed job descriptions	5,000	March, 2020	The Tripartite Coordination Office will be in place
ii	Organize a dedicated session for the TTFSC-RM to develop a Monitoring and Evaluation framework for the implementation of the TRMS	TTFSC-RM in collaboration with the Tripartite RECs' M&E experts	20,000	December, 2019	Funds will be provided for under the available Tripartite Work Programme
iii	Prepare and present bi-annual reports on the status of implementation of the TRMS	Tripartite Coordination Office/Resource Mobilization Expert (TTFSC-RM will report on this in the interim)	N/A	Bi-annually	The Tripartite Coordination Office will be in place

III. MOBILIZATION OF RESOURCES FOR THE INDUSTRIAL DEVELOPMENT PILLAR

13. The TTFSC-RM considered the above decision by the 8th meeting of the TSMC and proposed to undertake this assignment within the framework for the implementation of the TRMS as reflected in section II above. To this effect, the TTFSC-RM in collaboration with the Industrial Pillar experts will undertake a dedicated session to develop bankable projects based on the work programme and the Tripartite Mapping/Study on Agro-processing Value Chains, among others.

JK

BE

IV. ENGAGEMENT OF OTHER DONORS AND COOPERATING PARTNERS TO MOBILIZE ADDITIONAL RESOURCES

14. The TTFSC-RM considered the above decision by the 8th meeting of the TSMC and noted that this task is a continuous exercise that needs to be undertaken in collaboration with the Tripartite Coordination Office once it is established.

15. The meeting noted that currently, only the AfDB, EU and USAID are supporting the Tripartite activities. In the interim, the team agreed to approach the following development partners, in addition to the existing pool of development partners i.e:-

- a) DFID/UK
- b) Ireland
- c) GIZ/Germany
- d) UNECA
- e) AUC/NEPAD-AUDA
- f) World Bank
- g) JICA/Japan
- h) China
- i) BRICS
- j) TMEA
- k) Canadian Development Agency (CIDA)
- l) Korea International Cooperation Agency (KOICA)
- m) SIDA

V. RECOMMENDATIONS

16. It was recommended that the team will reconvene at the margins of the next Tripartite meeting of the TTFSC-RM to work on the detailed paper for the operationalization of the RECs' contributions to the Tripartite Coordination office. The paper will include modalities for contribution by each REC, the management of the funds, reporting and accountability including the amounts to be contributed by each REC.

Signed on this 20th day of September, 2019 by the TTSC-RM experts from the RECs as reflected hereunder:



Mr. Deogratias Kamweya
Chief of Resource Mobilisation
and International Cooperation
(COMESA)



Ms. Beata Mukabaranga
Principal Resource Mobilization
Officer
(EAC)

.....

Mr. Andoniaina B.
Andriamiandrisoa

Officer-Resource Mobilization
(SADC)