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**COMMON MARKET FOR EASTERN**

#### AND SOUTHERN AFRICA

Twenty Second Meeting of the Sub-Committee on

Audit and Budgetary Matters

Lusaka, Zambia

28 October – 1 November, 2019

###### PROVISIONAL AGENDA

19-(ck/me/nmn)

1. Adoption of Agenda
2. Implementation of previous Council decisions (Administration and Budgetary Matters)
   1. Implementation of Select Committee Report on External Audit Findings

2.1.1 Staff Revolving Fund

* 1. Absorbed Professional and General Service Category Staff
  2. Benefits to Member States and financing
  3. COMESA Secretariat Capacity Building Plan
  4. Staff
     1. Medical Scheme
     2. Group Personal Accident

1. 2017 Audited financial statements – COMESA Secretariat
   1. Member States Funds [not included]
   2. Grants Funds
2. 2018 Audited financial statements – COMESA Secretariat and Institutions
   1. Member States Funds [not included]
   2. Grants Funds
3. 2019 Six months’ Performance: Work Programme and Budget Utilisation
   1. COMESA Secretariat [not included]
   2. COMESA Court of Justice
   3. Africa Leather & Leather Products Institute
   4. Regional Investment Agency
   5. Federation of National Associations of Women in Business in Eastern and Southern Africa
   6. Competition Commission
4. 2020 Assessed contribution ratios
5. 2020 Work programme and Budget Estimates
   1. COMESA Secretariat [not included]
   2. COMESA Court of Justice
   3. Africa Leather & Leather Products Institute
   4. Regional Investment Agency
   5. Federation of National Associations of Women in Business in Eastern and Southern Africa
   6. COMESA Competition Commission
6. External audit framework
   1. Report on the preservation of the nine pillar status of COMESA [not included]
   2. Report on External audit Instruments from Auditors General
7. Internal Audit Issues
   1. 2019 Consolidated Internal Audit Report
   2. 2020 Internal Audit Workplan
   3. 2019/2020 Report on the Utilization of CCC’s Merger Fees
   4. Implementation of the Auditors General Recommendation arising from the Report on the audit of Secretariat’s Reserves
   5. Report on the Status of Implementation of Council Decisions on Administrative and Budgetary Matters, for the period 2016 - 2019.
   6. Consideration of the job description of the IT Internal Auditor
8. Update on CVTFS – Implementation of Council decisions
9. Any other business
10. Adoption of Report